

To: Bill Ross[bross@rossstrategic.com];
Parrett.Kevin@deq.state.or.us[Parrett.Kevin@deq.state.or.us]
From: Cohen, Lori
Sent: Tue 12/30/2014 12:03:19 AM
Subject: RE: draft agendas for the January 7 meetings on the EPA/ODEQ relationship on the Portland Harbor Cleanup in 2015

Hi Bill

I think you captured our conversations; a few fine points /suggestions below in red. One overall note: I think our work on strategic coordination goes beyond 2015 – thru the ROD. (and then we will have post ROD conversations... but let's at least look out the next few years).

I am free Monday, Jan 5 from 2-5pm for a check in.

Thanks!

Lori

From: Bill Ross [mailto:bross@rossstrategic.com]
Sent: Monday, December 29, 2014 2:54 PM
To: Parrett.Kevin@deq.state.or.us; Cohen, Lori
Subject: draft agendas for the January 7 meetings on the EPA/ODEQ relationship on the Portland Harbor Cleanup in 2015

Below find the draft agendas for the meetings between ODEQ and EPA to be held at EPA Region 10 on January 7.

Meeting #1 Aligning ODEQ/EPA Management for strategic coordination on the Portland Harbor Cleanup in 2015. (8:00-10:00AM)

Purpose: To ensure that the management of the two agencies are aligned on joint priority issues, aware of interagency concerns, communicating regularly about progress/concerns and resolving issues as appropriate throughout 2015 and beyond.

- Discussion of DEQ's key areas of interest and topics requiring strategic coordination key issues as EPA develops the FS, cleanup alternatives, Proposed Plan and ROD during 2015 (working from the DEQ list to be distributed prior to the meeting)

- Identification of the significant, predictable management functions, connections and communication that will align EPA and ODEQ management (working from the DEQ chart that will be distributed prior to the meeting); clarification of DEQ and EPA team members and roles

- Discussion of the EPA and ODEQ team functions, connections and pending assignments/resource commitments in light of the above topics and how to sync up staff connectivity with management connectivity (working from EPA's understanding of what resources will be assigned to the cleanup with what functions)-this item seems redundant with items above and below

Discussion of the schedule for getting this project in front of the options and preferred alternative to the National Review Board by 4th Quarter 2015 and when the how the key issues requiring strategic coordination will play out over this schedule (working from EPA's tentative schedule to be distributed at the meeting)

- Next steps, including how integration of decisions made at the meeting with the overall work plan and existing staff responsibilities and connections can be best accomplished.

(Attending the meeting for EPA: Lori Cohen, Cami Grandinetti, Deb Yamamoto; Attending the meeting for ODEQ: Kevin Parrett, Keith Johnson , Bruce Gilles)

Meeting #2 Debrief from Management Meeting/ Considering what in-water work could be conducted by ODEQ and supported by EPA in 2015 that aligns with the development and selection of the ROD (10:30-1:00PM, if that much time is needed)

Purpose: 1) To debrief with team on ODEQ/EPA Management Meeting 2) To develop a common understanding of what DEQ is proposing to initiate in 2015 and to jointly determine the best path for success in proposing/authorizing projects for consideration by the TCT, the community and the PRP's for serious consideration/support/agreement.

- Understanding the purpose and objective of starting in-water work in 2015 (DEQ/EPA joint discussion)

- Discussion of the two sites being considered, the type of work being considered, the schedule for completing work in light of the schedule for completing the ROD and the decisions needed to determine how the work could be proposed and authorized (working off of a DEQ power point to be distributed at the meeting)

- Next steps, including what else needs to occur to develop and select the best path to achieving joint support for moving forward.

(Attending the meeting for ODEQ: Kevin Parrett, Keith Johnson, Bruce Gilles, Tom Gainer, Dan Hanley. Attending the meeting for EPA: Lori Cohen, Cami Grandinetti, Deb Yamamoto, Sean Sheldrake, Kristine Koch)

Please look these agendas over and get any comments back to me for final draft revision. Let me know what you are available on January 5 for a ½-hour check in to finalize the agendas.

Thanks, Bill